



"Helping build safer communities"©

CBO Legal & Management

2 day ---12 hours (1.2 CEU's)

Registration 7:30
Class starts 8:00

Cost 295.00

Classes are limited in size

CEU Approvals ---ICC, SC #002-11-13, TN

Course Objective: Most Building Officials know the technical aspects of the code. This course will help the Building Official understand the legal and management aspects of running a department and managing inspectors.

Method of Evaluation: Through a series of pre and post progress quizzes, reviews, and worksheets, the instructor will aid the inspector in seeing how related tables and sections are used to form the current code. The instructor will help the inspector better understand how to interpret the code correctly and avoid common mistakes in the field.

Suggested Pre-requisite: None

| <u>Day 1</u> | <u>Day 2</u> |
|--|---|
| <ul style="list-style-type: none"> ➤ <i>Pre- Quiz and Review</i> ➤ History of code enforcement ➤ Types of governments ➤ Negligence (lawsuits) ➤ Intentional wrongdoing ➤ Expert Witness ➤ Budgets | <ul style="list-style-type: none"> • <i>Progress quiz & review</i> • Types of supervisors and workers • Hiring the best employees • Evaluations • Discipline |

There is an online quiz the student can take at no additional cost after the class

Bring the following items to class

| <u>Books Needed</u> | <u>Materials Needed</u> |
|---|---|
| <p># Bring these to class</p> <ul style="list-style-type: none"> #Building Code #Fire Code #2002 Legal Aspects of Code Administration #2007 Building Department Administration #"A Budgeting Guide for Local Government" by Robert Bland - 2nd Edition #"Human Resources Management in Local Government: An Essential Guide" by Siegrun Fox - 3rd Edition | <ul style="list-style-type: none"> Highlighters –2 colors •Calculator •<i>England Enterprises will supply a workbook</i> |

If you need further assistance [www. ibcode.net](http://www.ibcode.net) or call **(843) 747-3575**

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